

# QUARTERLY HATE CRIME REPORT

## Offenses Known to Law Enforcement

### Summary Page

This report is authorized by Title 28, Section 534, U.S. Code, and the Hate Crime Statistics Act of 1990. Your cooperation in using this form to report hate crimes known to your department will assist the FBI in compiling comprehensive and accurate data regarding incidence and prevalence of Hate Crime throughout the Nation. Please submit this report on a quarterly basis, by the 15th day after the close of the quarter, to Della Riquelme, Utah Bureau of Criminal Identification, P.O. Box 148280, Salt Lake City, UT 84114-8280 or fax to 801 965-4749.

City _____ County _____ State _____	
Name of Agency _____	Name of Identifier _____
Name of Preparer _____	Title _____
Quarter and Year of Report: January-March <input type="checkbox"/>	April-June <input type="checkbox"/>
July-September <input type="checkbox"/>	October-December <input type="checkbox"/>
Year _____	
Total number of incidents reported in this quarter _____	
If there were no hate crimes in this quarter, check this box. <input type="checkbox"/>	

Deletion of **incident(s) previously reported** [Applicable only for deletion of entire incident(s)].

**Incident Number**

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**Date of the Incident**

____/____/____
Month    Day    Year

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____/____/____
Month    Day    Year

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____/____/____
Month    Day    Year

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____/____/____
Month    Day    Year

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____/____/____
Month    Day    Year

## INSTRUCTIONS FOR PREPARING QUARTERLY HATE CRIME AND HATE CRIME INCIDENT REPORT

### GENERAL

This report is separate from and in addition to the routine Summary UCR submission and the Hierarchy Rule does not apply. Also, in the Summary UCR system, the offenses of Intimidation and Destruction/Damage/Vandalism of Property are reported only when arrests occur. On this form, all are to be reported when they have been determined to have occurred and are bias-motivated, regardless of whether arrests have taken place. Refer to the Hate Crime Reporting Guidelines for additional information, clarification, and explanation.

### SUMMARY PAGE

1. At the end of each calendar quarter, a single Summary Page, along with an individual Incident Report for each hate-motivated incident identified during the quarter (if any), should be jointly submitted. If none occurred, submit only the Summary Page.
2. The Summary Page should be used to identify your agency, to state the number of hate-related incidents being reported for the calendar quarter, and to delete any incidents previously reported which were determined during the reporting period not to be hate related.