Application to Switch Concealed Firearm Permit

From Provisional to Regular

Important Note

Utah Code Ann. § 53-5a-102.2 does not require a person to obtain a permit to carry a concealed firearm. Check **bci.utah.gov** for questions and answers regarding carrying a concealed firearm in Utah without a Concealed Firearm Permit.

APPLICATIONS RECEIVED MORE THAN 90 DAYS BEFORE OR 1 YEAR AFTER APPLICANT'S 21ST BIRTHDAY WILL NOT BE ACCEPTED.

How to Apply

Please answer all questions by typing or clearly printing in ink.

Applications may be submitted in person or by mail to:

Bureau of Criminal Identification
4315 S 2700 W Ste 1300
Taylorsville Utah 84129
Office Hours: M-F, 8:00 a.m. until 5:00 p.m.

Applications must be accompanied by all required documentation (see below). Every application must be signed by the applicant prior to submission.

If applying by mail, please send application and all required documentation in a 9 x 12 envelope.

Cost to Apply

The following non-refundable fee must be included with your application:

Utah Residents:	**$10.00**
Non-Residents:	**$10.00**

Payment Options

The Bureau accepts cash, check, money order, VISA, MASTERCARD, AMERICAN EXPRESS and DISCOVER. **Credit card payment must include the 3 or 4 digit control number on the back of the card.**

Name must be imprinted on checks (no "counter checks" please). Please make check or money order payable to: **BCI.** There will be a $20 service charge for returned checks.

PLEASE DO NOT SEND CASH IN THE MAIL.

Concealed Firearm Course Concerns

BCI would like to be notified of any concerns with Utah concealed firearm permit instructors or course materials. BCI can be contacted by email at dpsfirearms@utah.gov.

What Must Accompany the Application

☐ **PHOTOCOPY OF YOUR DRIVER LICENSE OR STATE ISSUED IDENTIFICATION CARD**

☐ **PHOTOCOPY OF YOUR PROVISIONAL CONCEALED FIREARM PERMIT**

☐ **PHOTOGRAPH:**
One recent **color** photograph of **passport quality (2x2, no hats or sunglasses). NAME MUST BE ON BACK OF PHOTO.**

☐ Application must include permanent physical residence and mailing address (if applicable).

☐ **NON-RESIDENT PROOF OF PERMIT**
If you reside in a state that recognizes the validity of the Utah CFP or has reciprocity with Utah, you must obtain a CFP or CCW from your home state and submit a copy with the expiration date visible. For a list of reciprocal states visit: **BCI.UTAH.GOV** You are considered a resident of whichever state issued your ID. If your state does not recognize the Utah permit this does not apply to you.

☐ **APPLICANTS BORN OUTSIDE OF U.S.:**
If you were born outside of the U.S. you must include **ONE** of the following:
copy of U.S. issued born abroad certificate
copy of valid US passport
copy of naturalization certificate
copy of permanent resident card.

Application Processing

Upon receipt of your completed application packet, we will process your payment. Applications will be reviewed in the order they were received. Upon completion of the background investigation, if the application meets criteria established by law, the permit will be mailed to you. **Please do not call to check the status of your permit; the review process may take up to 60 days.**

Warning

Falsification of any information in the application may result in denial or revocation of a permit and possible criminal prosecution.

Additional Information

VISIT OUR WEBSITE AT:
BCI.UTAH.GOV
Any questions please contact BCI at 801-965-4445 or dpsfirearms@utah.gov.

Application to Switch Concealed Firearm Permit

From Provisional to Regular

Please read all instructions prior to completing this form. TYPE OR PRINT IN INK.
Your application will not be processed unless this form is completely filled out and all applicable questions are answered.

Be sure to provide all supporting documents: one copy of provisional permit, one photo (with name on back), photocopy of resident state's permit with expiration date visible (if resident state honors the Utah CFP) and photocopy of your driver's license.

Enclose the appropriate fee, $10.00 for Utah residents or $10.00 for non-residents in the form of credit card, money order or check made payable to "BCI". Name must be imprinted on check. Cannot accept foreign credit cards.
Note: Utah Code Ann. § 53-53-102.2 does not require a person to obtain a permit to carry a concealed firearm. Check bci.utah.gov for questions and answers regarding carrying a concealed firearm in Utah without a Concealed Firearm Permit.
FEES ARE NON-REFUNDABLE.
APPLICATIONS RECEIVED MORE THAN 90 DAYS BEFORE OR 1 YEAR AFTER APPLICANT'S 21ST BIRTHDAY WILL NOT BE ACCEPTED.

Bureau Use Only

Name_____ Date of Birth _____ State/Country of Birth_____
(Last) (First) (Middle) (If born outside of U.S. provide documentation)
(Please print full name as it appears on your driver license or state issued ID card)

Previously used Name(S)(Maiden, etc.)_____Social Security Number_____

Physical Address_____
(Street) (City) (County) (State) (Zip)
Mailing Address (if different from street address)_____

Daytime Phone# _____Alt Phone #_____Driver Lic # _____St.____

E-Mail Address_____

Height _____Weight _____Eye Color _____Hair Color _____Sex _____Race_____

US Citizen? Yes ☐ No ☐ If No, Alien Registration Or Naturalization # _____

Section 2 — Eligibility Questions

All applicants must answer every question · Attach explanation for any "Yes"

A complete criminal background check will be conducted, including expunged and juvenile court records.

☐Yes ☐No	Have you ever been adjudicated as a juvenile or convicted as an adult of a felony?
☐Yes ☐No	Have you ever been convicted of a crime of violence?
☐Yes ☐No	Have you ever been convicted of an offense involving the use of alcohol? (DUI/DWI, alcohol-related reckless, unlawful use of alcohol, etc.)
☐Yes ☐No	Have you ever been convicted of the unlawful use of narcotics or other controlled substances?
☐Yes ☐No	Have you ever been convicted of any offense involving moral turpitude? (theft, criminal mischief, sex crimes, etc.)
☐Yes ☐No	Have you ever been convicted of an offense involving domestic violence?
☐Yes ☐No	Have you ever been adjudicated as mentally incompetent?
☐Yes ☐No	Are you currently subject to a court-sanctioned protective order?
☐Yes ☐No	Have you ever been dishonorably discharged from the armed forces?

Section 4 — Declaration

All applicants must read and sign

I understand that it is a class B misdemeanor to knowingly and willfully provide false information on this application, and that doing so may result in denial of a permit pursuant to Utah Code Ann. § 53-5a-303(4)(b). I declare, under criminal penalty of the State of Utah, that the information on this application is true and correct.

_____ X _____
DATE SIGNED APPLICANT SIGNATURE

Section 5 — Method of Payment

Complete only if application is mailed in

☐ Check / money order / cashier's check payable to **"BCI"** ($20.00 charge on returned checks) ☐ Credit card ☐ Visa ☐ Mastercard ☐ Discover ☐ AMEX

CARD NUMBER 3 OR 4 DIGIT CONTROL # EXP. DATE (MM / YY)

☐☐☐☐ ☐☐☐☐ ☐☐☐☐ ☐☐☐☐ ☐☐☐☐ ☐☐ ☐☐

X _____
CARDHOLDER SIGNATURE