

# THIRD PARTY RELEASE FORM

Utah Department of Public Safety • Bureau of Criminal Identification  
4315 South 2700 West, Taylorsville, Utah 84129



This form is only for use by the Utah Bureau of Criminal Identification for requests of Utah Criminal History database and/or Certificate(s) of Eligibility for Expungement. Requests for records from other departments/bureaus should be directed to those respective entities.

**WHEN FILLING OUT THIS FORM, TYPE OR PRINT IN BLACK INK.** If you wish to have your criminal history record or certificate of eligibility sent to an individual other than yourself, you must indicate the name of the person or agency to whom you would like the document sent and the mailing address.

**NAME:** \_\_\_\_\_  
*(Name of Person to Receive Report)*

**AGENCY:** \_\_\_\_\_ (if applicable)

**MAILING ADDRESS:** \_\_\_\_\_  
*(Street/Box number) (City) (State) (Zip)*

**PHONE NUMBER:** \_\_\_\_\_

**EMAIL ADDRESS:** \_\_\_\_\_  
*EMAIL IS FOR EXPUNGMENT APPLICATIONS ONLY*

I request that the criminal history record or certificate of eligibility for which I applied be released to the individual or agency indicated above at the listed address. I hereby release the Bureau of Criminal Identification from any liability resulting from such release.

**Name of applicant (Print):** \_\_\_\_\_

**Signature of applicant:** \_\_\_\_\_ **Date:** \_\_\_\_\_